

Domestic U/18 Policy and Consent Form

This document should be read in conjunction with the Policies & Procedures and Student Handbook found on the download page of our website <http://eagleacademy.com.au/downloads/>.

The Eagle Academy will only enrol younger students (u/18) under the following circumstances:

- A case by case application and the subsequent approval of the campus manager/Director
- Parent/guardian who will take legal responsibility for all non Academic general welfare, accommodation and support arrangements, as signed off by the parent and guardian
- Student is over 14.

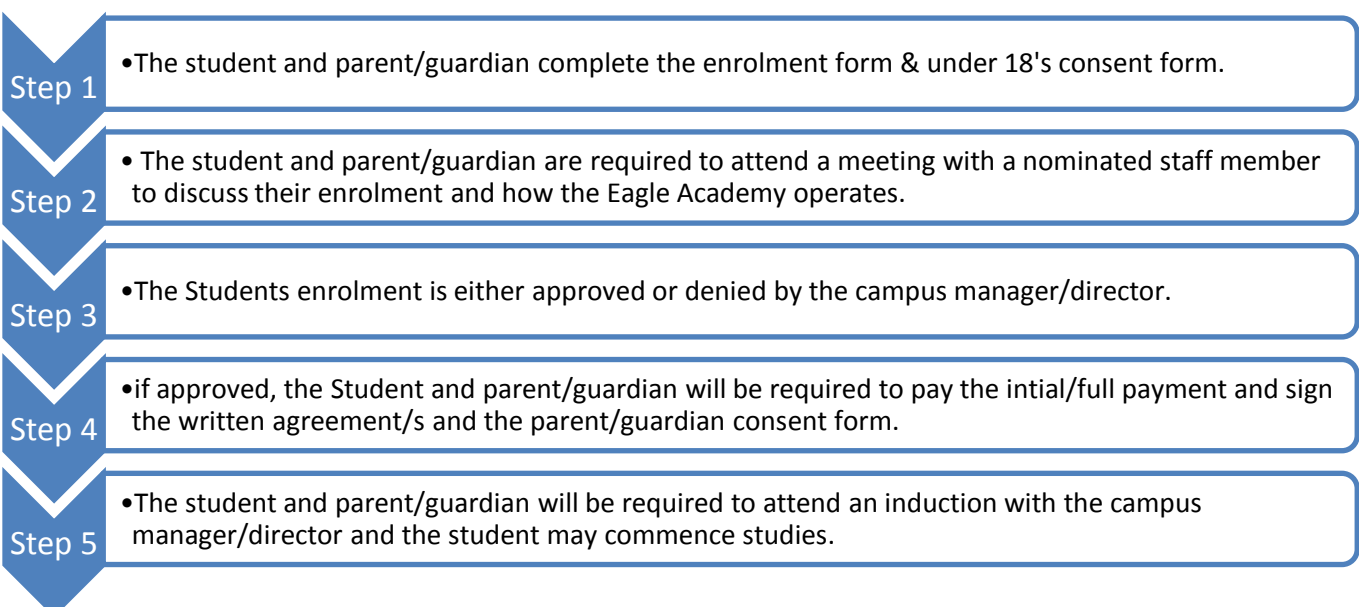
ADDITIONAL INDUCTION FOR U/18 YEAR STUDENTS

The orientation of younger students includes a meeting with the Director (or nominated staff member), nominated guardian and the student.

The student will be taken through the induction book, policies, procedures and the student handbook, during the meeting, as well as being directed to specific areas of possible concern such as being in an adult environment for training, and who to turn to if there are any concerns or questions to ask. The student will be required to outline with the guardian the drop off and pick up times and procedures, as well as a series of “what if” scenarios such as, “What will you do if the Guardian has not shown up to pick you up”, or “what would you do if one of the adult students made an inappropriate remark to you?” to ensure that the safety of the student is protected as well as it can be in most foreseeable circumstances.

The student will personally meet the trainer responsible for the course prior to the first class and invited to ask course related questions.

It is important that the parent/guardian understands that support is available through the Academy, but out of Academic hours, we rely on the Parent/Guardian to provide a safe environment. By working together, and through effective communication between the Parent/Guardian and the Campus manager, the required support and assistance will be provided to ensure the well being and safety of the student.





Gold Coast Campuses at Southport & Coolangatta - Ph (07) 5526 6222 | Brisbane Campuses at Carina & Fortitude Valley - Ph (07) 3398 4488
Email: info@eagleacademy.com.au | Xamerg Pty Ltd | ABN 12 095 436 034 | CRICOS No 02480G | RTO 30895

Under 18's Consent Form

The student's enrolment cannot be accepted without this form or other acceptable written consent.

Student Name: _____

Student Date of Birth: _____ **Student Age:** _____

Course Start Date: _____ **Course Location:** _____

Course Name: _____

Parent/Guardian Name: _____

Parent/Guardian Date of Birth: _____ **Parent/Guardian Age:** _____

Parent/Guardian Relationship with Student: _____

Parent/Guardian Phone Number 1: _____ **Phone Number 2:** _____

Parent/Guardian Email Address: _____

Parent/Guardian Home Address: _____

Mode of Travel to Course: _____ **Time of Arrival:** _____

Mode of Travel from Course: _____ **Time of Departure:** _____

Please read through and tick to accept the conditions of having the student above study at the Eagle Academy.

I _____ as the legal guardian of the under 18 student above, give my full consent for him/her to participate in the above course.

- I fully understand that parts of the student's assessment may be delivered & assessed by an approved Third Party Training Organisation.
- I fully understand that training may involve physical contact with other students and instructors.
- I take full responsibility of the students travel arrangements to and from the course.
- I confirm that the above student can leave campus with a trainer to attend training and assessment offsite, valid for the duration of the course.
- I give my full permission for the trainer to take responsibility and act in the best interests of the student in the event of the student being involved in an emergency. This may include applying first aid treatment and calling emergency services in an effort to preserve life and protect from further harm.

Signed: _____ Date: _____

Original ID or a certified copy must be presented for all persons listed on this form.

OFFICE ONLY	
Form & U18 Induction Completed: ___/___/___	Parent/Guardian ID Verified: ___/___/___
Manager Approval Signature: _____	Form/ID Saved in FENIX Date: ___/___/___